

May 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6 7:00pm City Council	7	8	9	10	11
12	13 6:00pm Muni Prop.	14 8:15am Privacy Commission	15	16	17	18
19	20 6:00 Tree Commission 7:00pm City Council	21	22	23	24	25
26	27 Memorial Day City Offices Closed	28 4:30pm Civil Service 6:30pm Finance and Budget- cancelled 7:30pm Safety and Human Resources	29 6:30pm Parks and Rec Board	30	31	1

June 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 6:00pm Technology Committee 7:00pm City Council	4	5	6	7	8
9	10 6:30pm BOPA 6:30pm Electric Com 7:00pm Water/Sewer 7:30pm Muni Prop.	11 Records Commission 4:30pm BZA 5:00pm Planning Commission	12	13	14	15
16	17 6:00pm Parks and Rec Commission 6:00 Tree Commission 7:00pm City Council	18	19	20	21 Juneteenth City Offices Closed	22
23	24 6:30pm Finance and Budget 7:30pm Safety and Human Resources	25 4:30pm Civil Service	26 6:30pm Parks and Rec Board	27	28	29
30	1	2	3	4	5	6

City of Napoleon, Ohio

CIVIL SERVICE COMMISSION

MEETING AGENDA

Tuesday, May 28, 2024, at 4:30 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, OH

1. Call to Order
2. Approval of Minutes - (in the absence of any objections or corrections, the minutes shall stand approved) March 26, 2024.
3. Administer the Police Officer (Patrolman Grade) Physical Agility Test
4. Approve Applicants completion of (Patrolman Grade) Physical Agility Test
5. Approve Applicants for the Position of Police Officer (Patrolman Grade)
6. Certify List for the Position of Police Officer (Patrolman Grade) and add individuals to the continuous list.
7. Adjournment.

Mikayla Ramirez ~ Clerk

City of Napoleon, Ohio
CIVIL SERVICE COMMISSION
Meeting Minutes
Tuesday, March 26, 2024 at 4:30pm

PRESENT

Commission Members Bill Finnegan-Chair, Amy Bains
City Staff Brittney Roof- Human Resource Director
Greg Smith- Lieutenant, Napoleon PD
David Stewart- Sergeant, Napoleon PD

ABSENT

Commission Member Megan Lytle-Steele

CALL TO ORDER

The meeting of the Civil Service Commission was called to order by Chair Finnegan at 4:33pm.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the Civil Service Commission meeting on February 27, 2024 were approved as presented.

APPROVE APPLICANTS FOR THE POSITION OF POLICE OFFICER (PATROLMAN GRADE)

Roof stated we are asking to have the following applicant approved and certified:

Brendon Lothamer

He would be a lateral transfer, which would mean he wouldn't have to do the agility.

Motion: Bains Second: Finnegan
To approve the applicant listed above

Roll call vote on the above motion:

Yea- Bains, Finnegan

Nay-

Yea-2, Nay-0. Motion Passed.

CERTIFY LIST FOR THE POSITION OF POLICE OFFICER (PATROLMAN GRADE)

<u>NAME</u>	<u>SCORE</u>	<u>EXPIRATION DATE</u>
Jared Armstrong	100.63%	June 22, 2024
Chase Laver	90.61%	October 11, 2025
Jacob Vivic	89.13%	November 9, 2024
Brogan Vance	87.58%	September 5, 2025
Alex Jackson	87.40%	February 21, 2025
Caleb Weirauch	86.93%	November 9, 2024
Sarbra Shumaker	85.21%	June 22, 2024
Ashley Kunesh	waived	September 5, 2025
David Fenstermaker	waived	December 6, 2024
Samantha Wiedmer	waived	December 6, 2024
Justin Jackson	waived	December 6, 2024
Jayson Hale	waived	December 6, 2024
Joseph Gill	waived	February 21, 2024
Daniel Silette	waived	November 28, 2025

Robert LeGreca
Brendon Lothamer

waived
waived

February 27, 2026
March 26, 2026

Motion: Banes Second: Finnegan
to certify the Police Officer (Patrolman Grade) list as shown above.

Roll call vote on the above motion:

Yea- Bains, Finnegan

Nay-

Yea-2, Nay-0. Motion Passed.

ADJOURNMENT

Motion: Banes Second: Finnegan
to adjourn the Special Civil Service Commission meeting at 4:37pm.

Roll call vote on the above motion:

Yea- Bains, Finnegan

Nay-

Yea-2, Nay-0. Motion Passed.

Approved

Bill Finnegan, Chair



City of Napoleon, Ohio

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Memorandum

To: Mayor and City Council, City Manager, City
Law Director, City Finance Director, Department
Supervisors, News Media

From: Mikayla Ramirez, Clerk

Date: May 28, 2024

Subject: Finance and Budget Committee – Cancellation

The regularly scheduled meeting of the **FINANCE AND BUDGET COMMITTEE** for Tuesday, May 28, 2024, at 6:30 pm has been **canceled** due to lack of agenda items.

SPECIAL MEETING AGENDA

for a Joint Meeting of the

SAFETY AND HUMAN RESOURCES COMMITTEE

with

FREEDOM, NAPOLEON & HARRISON TOWNSHIPS

HENRY COUNTY SOUTH JOINT AMBULANCE DISTRICT

AND THE VILLAGE OF FLORIDA

Tuesday, May 28, 2024, at 7:00 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: February 26, 2024 (In the absence of any objections or corrections, the Minutes shall stand approved)
- 2) Review of EMS Costs and Revenues
- 3) Any other matters to come before the committee
- 4) Adjournment

Mikayla Ramirez- Clerk

City of Napoleon, Ohio
Meeting Minutes of the
SAFETY AND HUMAN RESOURCES COMMITTEE
JOINT MEETING WITH
FREEDOM, NAPOLEON & HARRISON TOWNSHIPS
HENRY COUNTY SOUTH JOINT AMBULANCE DISTRICT
AND THE VILLAGE OF FLORIDA

Monday, February 26, 2024, at 7:00pm

PRESENT

Committee Members Jordan McBride-Chair, Brittany Schwab, Robert Weitzel
City Staff Brittany Roof- Human Resources Director
Jonah Stiriz- Assistant Fire Chief
David Bowen- Fire Chief
Others News-Media
Napoleon Township Trustees – Kevin Gerken, Kevin Sonnenberg
Freedom Township- Denny Bockelman
Harrison Township- Vern Oberhaus, Brad Kinder
Henry Co. South Joint Ambulance District – Scott Buddelmeyer
Village of Florida- Brenda Bost
Recorder Amanda Griffith

ABSENT

Call to Order

Chairman McBride called the Safety and Human Resources Committee meeting to order at 7:00pm.

Approval of Minutes

Hearing no objections or corrections, the minutes from the November 27, 2023, Safety and Human Resources Committee meeting were approved as presented.

Review of EMS Costs and Revenues

McBride turned the discussion over to Chief David Bowen.

Bowen- Good evening. In your packets, you'll all see, there's one for each of you, they're broke down as we've done in similar meetings. This front page here, this goes through a lot of things, kind of a year-end wrap up for what we did at the Napoleon Fire Department through 2023 and then our goals going into 2024. One of the big ones you'll see there is the application for the AFG Grant; you've heard me talk about multiple times in 2023 about the purchase of a new fire engine to replace a worn out engine and we did get approval from council to apply for that grant, if we receive that that will be in the tune of a million dollars. So that will be a huge debt in the cost of a new engine. In doing that, I ran some numbers and the engine that we are replacing, when we

bought that in 1997, we paid \$165,000.00 for it; and it's going to be between 1.25 and 1.5 million to buy one now. That was a demo unit meaning that it was one that they would call a cookie cutter, so they make them and people buy them, you can't really do a whole lot of modifications. We limped it through for, by the time we would get an engine, that engine would be thirty years old. Number two on there, we did receive new extrication equipment a week and half ago, that was through a grant from our HR Director, Brittany Roof, through the Ohio Bureau of Workman's Comp. So that got put in service. Everything else moving forward are things that we hope to do throughout 2024 and moving forward if we can.

So the reason we are all here is obviously this page runs through the fees of the actual expenses in 2023 for the fire department and what the approved budget is for 2024 which is where your township dollars go to contract services for us. Unfortunately the city manager and finance director couldn't be here, so I will try to answer any questions that you have, if not I will defer them to one of those two and we will get you the answer. Obviously we are meeting a little bit later as this does need to go into effect by April 1st, so this will have to go to this next council meeting for legislation and then they'll have to vote on it under suspension the last meeting of March so we can go into effect by April 1st. That was an oversight by not only myself but the city manager and finance director as well. Does anyone have any questions on page one of three on the cost and the approved budget? Most of the increases are, we were able to cut in some areas; some of the areas that are really hard to cut from obviously are the personnel costs and then here's your actual costs going into page three of that financial worksheet. As you can see the very bottom box there, Kevin went into detail on going to what could possibly be projected for 2025; that bottom is going to be the quarterly payments.

I won't bore you with the numbers, you guys can review your sheets. There are a couple of different places that I would like to identify and that's going to be the one that you're going to see in red and blue. Now when we run our report in ESO which is our reporting software, it only bundles this first group here, this 100 group, as fires. Unfortunately, that doesn't take into consideration motor vehicle accidents and other such items that we would identify that includes an engine response or general alarm for us, so I went through and highlighted anyone that we would consider an engine response that we would get a general alarm which would be everybody on station would respond. It's going to be an engine, a medic and then it also alarms any off-duty personnel. So after running those numbers, because if you run it out of here, it shows 98% EMS and 2% fire. That's really not the case; we did forty-four actual working fires last year with seventeen of them being structures. So 39% of our fires are structure fires and then running the numbers like this it puts us at 86% of EMS, 14% fire, which is a little below the national average and general rule of thumb is national average is going to be like a 75%/25% split. So we're a little bit below that but we do have an increasing aging population so that does not help and we do have a few that we run on multiple times a day which puts those numbers up. The 611's and 622's the no incident found or dispatch canceled in-route, those numbers could go either way because it could be a fire response, it could be an EMS response, there's no way to dictate back and forth on those. It could be that we go to a structure fire in Wauseon and they cancel us or we go to Route 24 for a reported car accident and nothing's found. So those sixty-five runs there, those could go either way. Then you see our alarms and citizen complaints.

Moving on through, it breaks it down per entity so you have the City of Napoleon and then we through each one of your respective townships. And this is very similar to the same report you guys get on a quarterly basis. I know the question got brought up at one of the meetings about mutual aid. So when I run those reports those are EMS only and then I go in for mutual aid and run that as a separate report, so in your respective townships or village or area that you're contracted to cover or subcontract with us, we only ran a total of six mutual aid calls. Then going down further, this identifies what they were. So of those six, we had two structure fires, one field fire, we did have one EMS call that was mutual aid in Freedom Township with Ridgeville, that was a grain bin fire and then we had a river rescue in Florida. So the two in Flatrock Township, I know Scott you asked about that once before, the mutual aid, the two we had in 2023 in that jurisdiction was fire related; one was a field fire out here on 424 and the other one was a water rescue down by Gerty's.

Here's our total automatic aid given in 2023; see where we went and who we helped. Now this does not take into consideration any time we would've been dispatched and canceled. There is a line here for that we usually don't run that as mutual aid because NFIRS says you're not suppose to count it as mutual aid unless you actually arrive on scene and put boots on the ground. The next page is our average shoot time. So 58 seconds and this runs all calls. So our average response time is 58 seconds and that is to get out the door. So whether its 2:00 in the afternoon and everybody is out in the bay doing training or whether it's 2:00 in the morning and everybody is upstairs in the bunkroom, about 58 seconds is our average response time, our shoot time. Average response time then that is our time of alarm until we mark on scene is four minutes and thirty-seven seconds. That takes into consideration all calls. That is it for my report.

Oberhaus- C.A.R.E.S. money, COVID money, has there been any in the last two or three years?
Bowen- I'll ask Kevin on that, that's a financial question. I will defer that to Kevin Garringer our Finance Director. I don't know if that would actually show up in the fire department's numbers though. The city as a whole may have gotten that and dispersed that throughout the city but as far as the fire department filing and receiving, the only one we did was for hazard pay through the State of Ohio but I will check with Kevin on that. My assumption is that the city took that in as a whole and it would show up on the city's overall budget and not the fire's individual budget. Kevin's due back on Thursday so I will get with him late Thursday morning and then I'll get back to you.

Gerken- Good report Dave. Bowen- I take very little credit for that report so all I have to do is find it and print it off.

Motion: Weitzel Second: Schwab

To recommend to city council to accept the rates for Henry County South Joint Ambulance District, Freedom Township, Napoleon Township, Harrison Township and the Village of Florida.

Roll call vote on the above motion:

Yea- McBride, Schwab, Weitzel

Nay-

Yeas- 3, Nays-0. Motion passed.

Any other matters to come before the committee

None

Adjournment

Motion: Weitzel Second: Schwab

To adjourn the Safety and Human Resource Committee meeting at 7:15 p.m.

Roll call vote on the above motion:

Yea- McBride, Schwab, Weitzel

Nay-

Yea-3, Nay-0. Motion Passed

Approved

Jordan McBride- Chair

DRAFT

City of Napoleon, Ohio

SPECIAL PARKS AND RECREATION BOARD

MEETING AGENDA

Tuesday, May 28, 2024 at 6:00pm

Location ~ Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Call to Order
2. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved) April 24, 2024.
3. Discussion/Action: Fourth of July Celebration Activities and Events
4. Discussion/Action: Update on Recreation Programming and Facility Operations
5. Miscellaneous
6. Adjournment

Mikayla Ramirez- Clerk

City of Napoleon, Ohio

**PARKS AND RECREATION BOARD
MEETING MINUTES**

Wednesday, April 22, 2024 at 6:30 pm

PRESENT

Board Members Peg Funchion, Chad Richardson, Mike Saneholtz, Dan Baer
City Staff Tony Cotter-Director of Parks, Recreation and Cemeteries
Connor Small, Facilities Manager
Jordan McBride, City Councilmember
Others News Media
Casten Reed
Randy Kruse
Clerk MARRISA FLOGAUS

ABSENT

Board Members Ryan Funchion, Ryan Miller, Jon Knepley

CALL TO ORDER

P. Funchion called the Parks and Recreation Board meeting to order at 6:30 pm

APPROVAL OF MINUTES

The minutes from the January 31, 2024, Parks and Rec Board meeting were approved as presented.

GOLF COURSE POLICIES

Cotter stated as you are all aware golf course revenue has been up the last three years. We've had a lot more play out there, which is great. We needed to make sure we had the proper policies in place to accommodate the number of patrons. Those policies were presented to me last year. A copy of the policies were provided in the packet. One of those policies had a minimum age that staff felt was appropriate to be on the course. Last year I was made aware of a couple of occasions where very small children accompanied parents and it was becoming a safety problem. Not everybody that brought little ones to the course posed any problems, but some did. It was a concern for the staff. At the time I acknowledged that and was supportive of it. Not a lot of enforcement happened last year, especially at the tail end of the year. This year was different. Our current policy states any child 3 or under isn't permitted on the golf course for safety reasons. Last week our staff recognized there was a small child that they believed was under the age of 4. The policy was met with some opposition at the course. Further opposition was met via social media. It was met with a lot of resistance from a lot of people. More so than I would have anticipated. From the large majority of what I read, comments made directly to me, text message I received and discussions I had, no one was in favor of the policy. From this came a notion that our golf course didn't promote youth play or family a family type setting, which wasn't the case. We were just trying to look out for safety. Was every small child on the course unsupervised, no. Were there some that may not have been supervised to the level in which we thought kept them safe, yes. I believed the staff at the time, which is why I supported them. Richardson asked what is the liability to the city regardless of how old you are when someone shanks one and knocks someone out? I don't ever remember signing a waiver at the golf course. I don't remember a sign on the wall saying "step on here at your own risk". It's kind of assumed. I've been on a golf course and saw someone get hit. Out on Napoleon about 20-30 years ago my dad had to help a guy back to the clubhouse after he took a drive to the head. Cotter replied as long as there isn't any negligence that can be proven than the nature of the activity

doesn't necessarily mean we'd be liable. Now, it would be different if someone teed up a ball and purposefully tried to hit someone or a car. Whether or not the city or the individual could be sued for it would have to be determined by the courts. From my understanding if it's accidentally than there is no liability. I want to stress that us feeling that we would be liable for a situation involving small children wasn't it the forefront. It was mostly trying to keep people safe. It's no different than what we do on our athletic fields. If were aware of a situation, for example a hole, poor turf, or infield conditions, and don't do anything about it I believe we would fall under the negligent category. Saneholtz stated originally at Oakwood there weren't nets covering the backs of people. I remember when a foul ball went off of one of my ball player's bats and hit Jackie Westhoven. She had problems for a while. There's a lot of history at the golf course. You remember Nick Leatherman's one son? He never got to play football because he took a head injury. I think it happened on number 9. It hit a tree and came back and hit him. Last year I saw a father with 3 daughters that were probably the age of 5, 7, and 9. One would sit in the basket, another in the seat and the other where the second set of clubs would go. Cotter stated due to budgetary issues we don't have a ranger on the course, which makes it difficult for us to become aware of a problem situation. That was the idea behind the policy. After you gather information and get other perspectives sometimes policies need to be changed or amended. I really want to stress that I'm still very concerned about the safety of not only 3 and under, but all patrons out there. I realize we need to make some changes for the good of the course, so that we remain a facility that does encourage youth play and families. We also want to make sure they are safe when they do come to the course. Several years ago we were not this busy and there were a lot of good players out there. Golf has seen a resurgence and were seeing a lot of people that haven't played before. Husbands are bringing their wife's out and children because they don't have a baby sitter. That's why we're seeing more kids than we used to. I thought hard about this and spoke a lot to C. Small as well as others. We thought to address some of the concerns and the negative impact that this policy ended up causing we would propose a waiver be signed by the parents that essentially protects the City. We believe there are some safety issues for some. I think many people understand that they need to keep track of the behavior and whereabouts of their child. They also understand when it's the right time to come out. We believe if we can put this waiver in place than we can meet half way. Realizing that we are still really concerned about safety, but at the same time we want to be able to promote a family atmosphere. We don't want to bring negative publicity to the course. P. Funchion asked if a motion is needed for this? Cotter replied I would like a motion to recommend that we implement this policy. Richardson stated I'm curious as to why you picked 4, not 5 or 6. C. Small replied we argued that junior program starts at 5 years old. We want the 5 year old out there. Richardson asked if they would be let out there by themselves? C. Small replied no, they would have to be with their parents. Cotter stated we didn't really put a lot of effort into determining what the exact age would be. Not every 3 year old is the same and not every parent of a 3 year old is going to treat them the same. Any child that's out there not properly supervised is in danger. I've had people tell me that they were out playing with their buddy and his 5-6 year old. When they turned around the 5-6 was driving the golf cart to another fairway. Those things happen. We hope they don't, but they do. There's no way we can control everything. Hopefully by that age parents can keep good tabs on them. We don't want to minimize what we believe is a situation where some could put themselves in harm's way. We don't want the perception and narrative to be that we are not welcoming of families and junior play. That's definitely not what we're all about. Richardson asked if the waiver would replace the rule about the age limit? Cotter replied correct. The rule would then state any child 3 and under must have a signed waiver by a parent or guardian. It's a onetime signature that we'll keep on file. We hope that'll catch everyone. There are instance when one person will come to the clubhouse to check in and then swing the cart out to pick up their other half and child who aren't playing. With the new system and management we have in place we're really wanting everyone to check in so we're aware of who's on the golf course. We're hoping that will continue to improve. C. Small stated some people might think the City is trying to cover themselves or that we just don't want kids to slow down the play. It was initially for safety. If a kid gets hit at that age it could be fatal. Those are never on

purpose, but we just want to make sure kids are safe. I was part of a kid on kid accident. I'll never forget that experience. I don't want to be a part of something negligent if something happens. I would have to relive in that experience and know we could have prevented it. The waiver is putting it on the parents to understand that anything can happen on a golf course and they have to be aware of that. Richardson stated we're not really protecting anybody we're just trying to make the parent understand that a golf ball can do some damage. Cotter stated I was asked what the policy is at other areas courses. C. Small did some checking and they don't have a policy at all elsewhere. It's not that we're doing anything different than other golf courses. We felt that there was an issue last year and we thought a policy might help that situation. Maybe we overreached and maybe we didn't. I don't know, but that was our reasoning at the time. P. Funchion stated its better to be proactive rather than reactive. Baer asked if the previous policy needed to be repealed? Cotter replied no, we would just replace it. This wasn't in the Ordinances. Often times we can create these policies. Overtime we make, change and delete policies. Due to the tension around this I wanted to bring it to the board's attention to let you discuss it and give the public the opportunity to speak. Richardson stated the waiver would be for 3 and under, but shouldn't it be 5 and under. C. Small replied no the policy now is under 4. Reed stated my name is Casten Reed and I was a golf pro for 8 years. As far as safety, there are problems in every sport for kids. When you mix alcohol, adults, wheels and golf balls bad things can happen. I worked for Florida for 6 years where we had alligators and snakes on the course, we never made parents sign waivers. If someone wanted their kid to swim in the pond that was their choice. We should educate families rather than have this waiver rule. I understand that is a staffing issue and ever since covid golf is the most popular sport in the world, but I don't necessary agree with the liability argument. If I slice one and break a condo window on hole 1 it's my ball, my responsibly, my shot. I don't know how that goes with hitting someone, but it's your golf ball. If you've consumed 15 beers and hook it into my kid that's probably not going to look good. No golf course that I've ever worked at has ever been liable. When you sign for your golf cart you're liable for that golf cart. If you roll it down 9's hill and drive it into 6's creek that's not on the city that is on you. I just think that we can educate families on how to be safe out there. We have this new wave of tank top steel toe boot golfer on the course that has no etiquette either. We're just going to tuck them to the side. I don't understand why they get passed while the kids have to suffer. I get the waiver is a middle man, but I don't know why it's necessary. I've never worked for a city owned golf course, so maybe there's a different rule. As far as I've know for the past 28 years a golfer is responsible for his own golf ball. I am more than willing to help educate families. I have a 5, 3 and 1 year old. They've all been raised on the golf course. On Napoleon's golf course. I'm one of them that didn't like the new rule and don't necessary like the new waiver. I get it, it's a piece of a paper. You'll have to start making people sign waivers about drinking. I don't know how you see all of these things and just pick this one. Kids go sledding in the wintertime. If someone breaks their leg whose fault is that? I don't know if that on the city or the kid that rolled into them. Bad things happen all the time everywhere. I don't necessary think that this rule or wavier situation even needs to happen. Richardson stated that's a good point. C. Small did the research and nobody else is doing it, so why are we? Cotter replied that not necessary true, that's just area course. Kruse stated Cincinnati just instituted on their public courses absolutely zero kids under 5 years old. Cotter asked public courses? Kruse replied city run public courses. I don't agree with it, but that's up to you guys to decide. I'd rather go back to the way it was. You put a lot on the workers out there. Last week I was the one who kicked them off the course. We're busy inside we don't see everything. Someone's going to slip by with a waiver. What's a waiver actually going to do? Tell the parents that they have to be reasonable. They should know that already. After hearing discussion I think the waiver isn't necessary. C. Small stated if you look at all over the county there's different age limits. I wasn't going to bring up some county club in Nevada. Kruse stated I called White Pines and they said if someone wants to push a stroller down the fairway go ahead. Saneholtz asked why are we allowing strollers down the fairway? Kruse replied White Pines does. Cotter stated we just feel that there's safety issues. I see both sides. I have to be cognizant of safety issues in everything that I oversee. One of the comments made to me was why is the city responsible for how I

parent my child. No one says that we are. The waiver at least puts the parent on notice that we're worried, but we'll allow you on the course as long as you don't hold us liable for an accident that could happen. Saneholtz stated basically you want a signature, so that there are no restrictions? Cotter replied correct. P. Funchion stated I'll entertain a motion. Richardson asked if the motion would be to replace the current age rule and replace it with the required waiver? Cotter replied my recommendation is that we replace the current policy and replace it with the waiver to allow children 3 and under on the course. Saneholtz stated Reed made a good point. People are going to sign it and hopefully police their children themselves. I'm trying to figure out if this is even necessary. Cotter stated the board has three choices: 1. Leave it as is, 2. A waiver, or 3. Eliminate the policy. Saneholtz replied I want to believe common sense prevails. Reed, was your child told he couldn't play or be on the course? Reed replied I was told they couldn't be on the golf course, putting green or practice green. Kruse replied the older one was. Saneholtz stated in a couple years his kid could beat any of us. It's a public course, so it's a place to teach golf. I agree there is a danger. That's why I brought up Nick Leatherman's kid. That was many years ago, but anyone can get hit. I've been hit with golf balls. What did the law director say when you presented this? Cotter replied he advised it was sufficient. Saneholtz stated going back to common sense obviously the golf course realizes that to be efficient from 2:30pm to dark they'll have to have foursome after foursome. Since covid that almost needed to be implemented. Years ago there was a ranger, which cost money. I understand. That's what you're shooting for right? C. Small replied right. Kruse stated most of the time the kids are out there after all the leagues are off #1 tee. Saneholtz stated that's filling up more than it used to. Kruse replied I didn't see that much difference. Saneholtz stated from the advice of the law director, you want this to be in place? Cotter replied the law director didn't have a problem with the policy at all. He believes it doesn't mean that you still won't have someone that goes out there, drinks 12 beers and causes an accident. Would this still help protect the city, yes. If someone does it on purpose or found out they weren't supposed to be out there in the first place then that's a different story. P. Funchion asked for a motion. Saneholtz stated I'm having a hard time. It looks like we're eliminating common sense. Every child under 18 is a minor. What's the age to rent a cart? C. Small replied 16. P. Funchion stated we either have to leave this policy in place, do away with it or add the waiver. Saneholtz stated I have no problem with the waiver, but I don't know why we need an age. Cotter stated the policy as written has come under a lot of scrutiny as to if it's even necessary. We don't want the perception to be that we don't care about safety. This is a way to compromise. Kruse stated I don't want to be a devil's advocate here. I know this is what's going to happen. Are you going to make my three year old at the pool sign a wavier? Are you going to make my tee ball player do this? This is what you're going to hear next. C. Small replied all of our rec programs sign waivers. I talked to my buddy whose an athletic trainer and he said make them sign a waiver. They make college kids do it. It's something to say this may happen and you need to be aware of it. I understand that the waiver is not going to stop anything from happening, but what can we do from an education stand point. How do we educate parents? Maybe that's the next step. We could hold a class to educate parents on how to deal with their kids on the golf course, but no one would show up. Cotter replied you'll educate them through social media. Kruse stated the youth program educates the kids. They don't go out on the course and hit golf balls. They are at the putting green then they eventually hit up number 9s hill. Cotter stated we've got 10 times as much staff at the swimming pool and are able to keep a better eye on stuff there than the golf course. Also, we have waivers that get signed for our rec programs. The policy was put in place due to the concerns from staff. I agreed with their assessment because they are out there every single day. I didn't get anyone that contacted me in favor or support of our policy. Nearly everyone who understands what we were trying to do said have them sign a waiver. Baer stated I'm in favor of getting rid of the policy we have in place. That's obviously a problem. You wouldn't think we would have to do this, but the population has changed. In some cases there is a need for families to have their kids with them. I would think you don't need this, but it doesn't seem as harsh as the current policy. Cotter stated you're right.

If Reed was out there with his children he understands golf and etiquette, so he can manage. Other people who are just taking up the game don't understand etiquette. They're driving up different fairways, slowing down play, driving carts on greens. That's who this policy was somewhat targeting. We believe there are still safety concerns that we have to be mindful of, but for the waiver it gives the city some protection and makes parents mindful of how they supervise their children out there. Reed stated I'm confused if my 5 year old gets hit, now its on the city or? Cotter interjected it's never been a question of liability. That's never been the emphasis of the policy. Reed asked what's the point of the waiver than? Cotter replied it's a compromise. I haven't changed my stance on whether it's safe or not. Again, it's not specific to any family. Reed stated I think if they're part of the group they can be treated like any other golfer. If they are breaking etiquette just like 5 guys from Campbell's that don't know what they're doing you could say something. Again, it comes down to staffing. I get it you can't police everything. Then you'll also always have those members out there that would complain anyway. Sometimes it's not as bad as it is and sometimes it is. I guess it comes down to staffing is the issue. Richardson stated couldn't an employee just rattle off a couple sentences and the parent would have to acknowledge the fact that they will watch their kid while on the course. P. Funchion stated or there could be a sign to refer back to. Richardson replied that way you don't have to sign a paper and it's not formal. What if they refused to sign this waiver? Cotter replied if this becomes the new policy and they refuse to sign the waiver than we enforce the 3 and under rule. Richardson asked if a verbal commitment wasn't good enough? C. Small replied it's not good enough. Reed stated what about instead of a waiver it's just an education piece with guidelines. Saneholtz replied yeah, like signage. C. Small stated just sign the waiver, that's your education. Reed stated that doesn't say anything about etiquette or actual education. Cotter replied we could attach an educational documentation with the waiver. Baer stated if we look at this as a compromise and there are still a lot of problems we can come back to the table. Cotter stated absolutely. Maybe next time it's a different policy. There's a lot of policies and some are more favorable than others. We don't always get everything right. We try to do our due diligence, but sometimes we miss the mark. We might have missed the mark on others. We hope we didn't, but if we did we'll talk about it. That's part of trying to manage a facility efficiently.

Motion: Baer Second: Saneholtz

To recommend to change golf course age policy to include a waiver and educational piece.

C. Small stated my worry with the education piece is that everything we sign now a days we don't really pay attention to. Do we make them take that education piece? That way they can be responsible and understand. Saneholtz replied we should have signs in the clubhouse and around the course. Cotter stated if this motion passes we will add a sentence to the waiver to indicate there's an educational piece. Kruse asked if there would be two documents to sign? Cotter replied just one.

Roll call vote on the above motion:

Yea- P. Funchion, Baer, Saneholtz

Nay- Richardson

Yea-3, Nay-1. Motion Passed.

MISCELLANEOUS

Richardson- I have nothing.

Baer- How are we coming with the opening day at Glenwood? Cotter replied the project is progressing. The weather hasn't been helpful to us the past three weeks or more. We've got the fencing, score board and lighting in place. We're still waiting on the roofs to be built on the dug outs. Becks Construction is doing that work. Mel Lanzer is still working on the building. They basically have the frame completed.

The next step is to put the sheeting on the roofs and sides. That'll be wrapped in steel. Then we'll see the plumber and electrician come back in. Some of the concrete has been poured around the building. Hopefully, in the next 5 days the rest of it will be poured. We've had some grass seeding done on the spectator hill. The foul pole and flag pole will go up later this week. Hopefully, everything will be done in 20 days, so that we can get first games out there May 10th. Baer asked is that when you're planning on having the food trucks? Cotter replied yes. The field will be ready to go, but the building won't be quite there yet. Saneholtz asked what about restrooms? Cotter replied hopefully, if not we'll have to make provisions. Everyone's doing great work out there. People need to understand that it's not moving as quickly as one might think, but you have to remember this is donated labor and materials. Many are doing it after hours or have limited hours due to other jobs. It's going to be fantastic once it's done.

Saneholtz- Who's going to schedule the days at Glenwood? Cotter replied it's already done. C. Small and I sat down well over a month ago and mapped this all out. On Monday the smaller children that played there will move to Oakwood and we'll bring senior little league over. Tuesday we'll bring girls softball over and move tee ball to Oakwood. We're leaving Wednesday through Friday open for travel baseball or softball. Right now we're not doing a lot of scheduling in May because we just don't know. Richardson asked if the field will be open to the public when no ones on it? Cotter replied we're still thinking that through. We'll have some discussion later. Saneholtz asked if we're still having vandalism at Glenwood Park? Cotter replied yes, I was going to bring that up.

P. Funchion- Do we have any security cameras on the ballfield yet? Cotter replied no. P. Funchion asked how soon will those go up? I think that's a priority. Cotter replied it's in discussion already. We have to get fiber out to that area. If we can't get that we have a temporary security camera that we've been using at the golf course for the private carts. Once we get a security camera that ties into our system for the private carts we can move the cellar camera to the ball field. P. Funchion asked will you have barrier for parking so that people don't drive on the grass? Cotter replied we're going to put parking blocks there. P. Funchion asked how is Matt doing on the disc golf course? Cotter replied he's getting there. It's going a lot slower than he thought. He has all the holes laid out and baskets in. Now he's working on getting the tees in place. He just needs help. P. Funchion stated maybe we can get someone else involved. I know the Church of the Nazarene always does stuff. Cotter replied I can touch base with them. P. Funchion stated I know C. Smalls going to say nothing's changed, but I'm still bugging about the pool hours. Noon-8:00pm with no break. Have you tried to work that out? C. Small replied it's one of those things where you'd have to have kids there from 8am-8pm with no break. I can't not give them that break. P. Funchion asked if the same kids are working from noon-5pm and 6pm-8pm? C. Small replied yes, the majority of the time. We schedule day by day instead of shifts unless we have kids that have sports practices. Cotter stated we'll keep trying. Many of our guards are there for NAC swimming and to give lessons. P. Funchion stated I just think that we should be open for 8 hours a day. Cotter replied I see your point. If we have the staff we will try to make it work.

Cotter- It's not been our best April at the golf course. We were fortunate enough to have some really good April's the last few years. We had two flood events already this April. We don't believe we're going to sustain very much damage at all. Maybe a bit on hole 4 about 100 yards in. Hopefully, that doesn't happen again. Our new point of sale system and online tee time is live. Our staff is learning. We ask that the public have a little patience because it may take a couple extra minutes until we get the hang of it. If you decide you want to book your tee time online it can also be paid for online. That's going well and hopefully people will take advantage of it. We finished up our baseball and softball sign ups. Teams are getting organized right now. Hopefully we'll get them out there and playing in the next few weeks. We're seeing a lot of vandalism at Glenwood Park lately. Particularly at the restrooms near Kids Kingdom. We have cameras in place and there has been a lot of publicity on it. We're getting frustrated.

There's not a lot of physical damage, but we're seeing a lot of graffiti and wadding up of paper on the mirrors. It's an ongoing problem. We're going to keep trying to figure out who these people are and keep making police reports. If anyone in the community could help us put a stop to this it would be appreciated. P. Funchion asked if the restroom door locks at a certain time? Cotter replied it's on a timer to lock at 8pm every night. We put the timer on because of the issues. Saneholtz asked if this was passed onto the police department? Cotter replied yes. Richardson stated they can't see it. Cotter replied correct. We've asked for more patrol and the police Chief is well aware of the situation.

ADJOURN

Motion: Saneholtz Second: Richardson
to adjourn the Parks and Recreation Board Meeting at 7:36 pm

Roll call vote on the above motion:

Yea- P. Funchion, Baer, Richardson, Saneholtz

Nay-

Yea-4, Nay-0. Motion Passed.

Approved

Ryan Funchion



City of Napoleon, Ohio

Parks and Recreation Department

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 592-4010 Fax: (419) 592-8955

www.napoleonohio.com

Memorandum

To: Parks and Recreation Board Members
From: Tony Cotter, Director of Parks and Recreation
cc: Brittany Schwab, Rec Committee Chairman
J. Andrew Small, City Manager
Date: May 23, 2024
Subject: Board Meeting Agenda Items – May 2024

Please note that we will be meeting on **Tuesday, May 28th at 6:00 pm**. This will be a brief meeting as we will need to finish by 6:45 pm. as there is a meeting following us at 7:00 pm.

I've enclosed a tentative list of activities for the upcoming Fourth of July Celebration. I'm still waiting on the Legion's firm schedule as well as a few others. I'll be asking for the Board's recommendation to approve.

I will update the Board on our recreation programs as well as other items of interest.

If you have any questions or need additional information, please contact me.



Napoleon Parks and Recreation Fourth of July Celebration 2024

Monday, July 1:

9:00 am. - 9:00 p.m.

Hole In One Contest - sponsored by the Napoleon American Legion. Located near wooden shelter house at Glenwood Park. A hole in one wins \$1000 in cash compliments of the American Legion (more than 1 splits prize money). Gift certificates to the Napoleon Golf Club awarded to closest to the pin each day

Tuesday, July 2:

9:00 am. - 9:00 p.m.

Hole In One Contest - sponsored by the Napoleon American Legion. Located near wooden shelter house at Glenwood Park.

6:00 p.m. – 8:00 p.m.

Big Wheel Race - Oakwood Park parking lot. Age groups for those 7 and under. Prizes for winners. Register at the site.



Wednesday, July 3:

9:00 am. - 9:00 p.m.

Hole In One Contest - sponsored by the Napoleon American Legion. Located near wooden shelter house at Glenwood Park.

10:00 am – 8:00 p.m.

Cornhole Tournament – Glenwood Basketball Court

Men, Women, and Co-Ed Divisions

Double elimination. \$20 per team.

Trophies and shirts awarded to winners. Registration deadline is Tuesday, July 2 at 4:00 pm. Register at napoleonohio.com.



Thursday, July 4:

9:00 a.m.

Red, White, and Blue Golf Scramble – Golf Course

This is a unique 4 person scramble where teams play from the red, white, and blue tees. Prizes will be awarded to winning teams as well as individual awards for closest to the pin, long drive, and longest putt. Entry fee will be \$200.00 per team (10 team minimum). Contact the clubhouse at 592-5526 to enter your team or for more information.



9:00 a.m. - 6:00 p.m.

Hole-In-One Contest - Glenwood Park

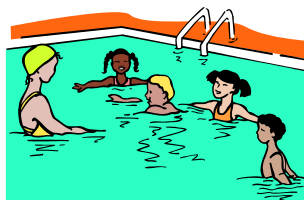
9:00 a.m. - 11:00 a.m.

Basketball Hotshot Contest - Glenwood Park Basketball

Court. Boys and Girls age groups are 9-12, 13-15, and 16-18. Registration at 9:00 a.m. with competition to begin at 9:30 a.m. Trophies to winners in each age group

12:00 p.m. - 6:00 p.m.

Free Open Swim at the Napoleon Aquatic Center



10:00 a.m. – 12:00 p.m.

Girls Softball Skill Challenge and All-Star Games - All Stars from the Girls Softball Major and Minor League programs will compete in skills challenges and All-Star games. Napoleon High School softball field

12:00 p.m.

Chicken Barbecue - located inside at the American Legion. Chicken dinners and bratwurst sandwiches. Eat in or carry-outs available.

2:00 - 3:00 p.m.

Kids Games at the Napoleon Aquatic Center – fun activities put on by the staff. Prizes and goodies for the winners

5:00 p.m.

Sr. Little League Baseball All-Star Game – The Ballpark on Glenwood



6:00 p.m.

Live Music by Dave Grahn – Golf Course Clubhouse patio area

8:00 p.m.

Napoleon Community Band - Glenwood Park
Local instrumental band playing all of the traditional Independence Day music leading up to the fireworks display.

10:00 p.m.

Fireworks Display - Glenwood Park (display to be shot from NHS grounds) (There will be no parking on Bales Road from Westmoreland Dr. to Chelsea Ave. and on Briarheath Dr. from Kenilworth to Bales Road). Viewing will be in Glenwood Park and the Napoleon School areas. No viewing in side any secured areas



BE SURE TO VISIT OUR FOOD VENDORS





VETERANS OF FOREIGN WARS

Luther R. Kolbe Post 8218
1008 North Perry St.
Napoleon, Ohio 43545
Phone 419.599.1456
E-Mail vfwpost8218@gmail.com

Eric Dehn
1008 N. Perry St.
Napoleon, Ohio
Phone: 419-599-1456
Cell Phone: 805-720-4040

May 1, 2024

Napoleon City Council
255 Riverview Ave.
Napoleon, Ohio 43545

Dear City Council,

On Monday, May 27, 2024, we will be observing Memorial Day here in Napoleon. The Veteran groups here in Napoleon would like to extend an invitation to our Services.

We will have a Lost at Sea Service at the boat ramp in Napoleon at 10:00 am. From there, we will proceed to the Henry County War Memorial for the main service.

Thank you for your cooperation in advance.

Sincerely,

Eric Dehn, Commander
Veterans of Foreign Wars Post 8218
Memorial Day Representative